

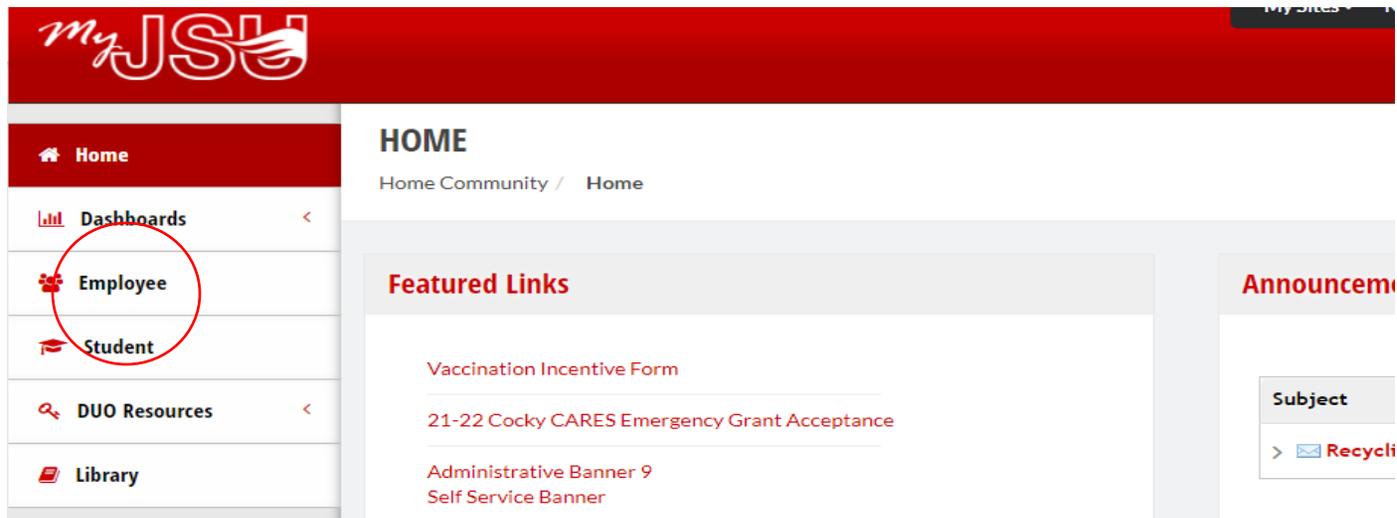
Sign into MyJSU from the JSU.edu Home Page:

The screenshot shows the JSU.edu Home Page. The top navigation bar is red and contains the JSU logo, the text "JACKSONVILLE STATE UNIVERSITY", and links for "APPLY", "VISIT", "I AM...", "GIVE", and a close icon. Below the navigation bar is a search bar. Underneath the search bar is a "Popular Tools" section with buttons for "A to Z", "Academic Calendar", "My JSU", "Directory", "Bookstore", "Library", "GEM", "Canvas", and "Give". The "My JSU" button is circled in red. To the right of the "Popular Tools" is a "Colleges" section with buttons for "College of Arts and Humanities", "College of Business and Industry", "College of Education and Professional Studies", "College of Health Professions and Wellness", "College of Science and Mathematics", and "College of Social and Behavioral Sciences". At the bottom of the page is a horizontal menu with links for "About", "Academics", "Admissions & Aid", "Campus Life", and "Athletics".

Enter Username and Password:

The screenshot shows the JSU Single Sign-On page. The top navigation bar is red and contains the JSU logo and the text "Single Sign-On". Below the navigation bar is a large background image of a building. In the foreground, there is a "Secure Access Login" form. The form has a red header and contains the following elements: "Sign in to MyJSU", a "MyJSU Username" input field with a person icon, a "MyJSU Password" input field with a lock icon, and a "Sign In" button. The entire login form is circled in red. To the right of the login form is a "Need Help?" section with links for "Change your MyJSU Password" and "Reset your MyJSU Password". Below these links is a "Technology Support Center" section with the following information: "Phone: 256.782.8324 (TECH)", "E-Mail: techcenter@jsu.edu", and "Web: http://www.jsu.edu/it".

Go to Employee section of MyJSU:



The screenshot shows the MyJSU Home page. The top navigation bar is red with the MyJSU logo on the left and "My Sites" on the right. A left-hand navigation menu is visible, with the "Employee" link circled in red. The main content area is titled "HOME" and includes a "Featured Links" section with items like "Vaccination Incentive Form" and "21-22 Cocky CARES Emergency Grant Acceptance".

myJSU My Sites

HOME
Home Community / Home

- Home
- Dashboards
- Employee**
- Student
- DUO Resources
- Library

Featured Links

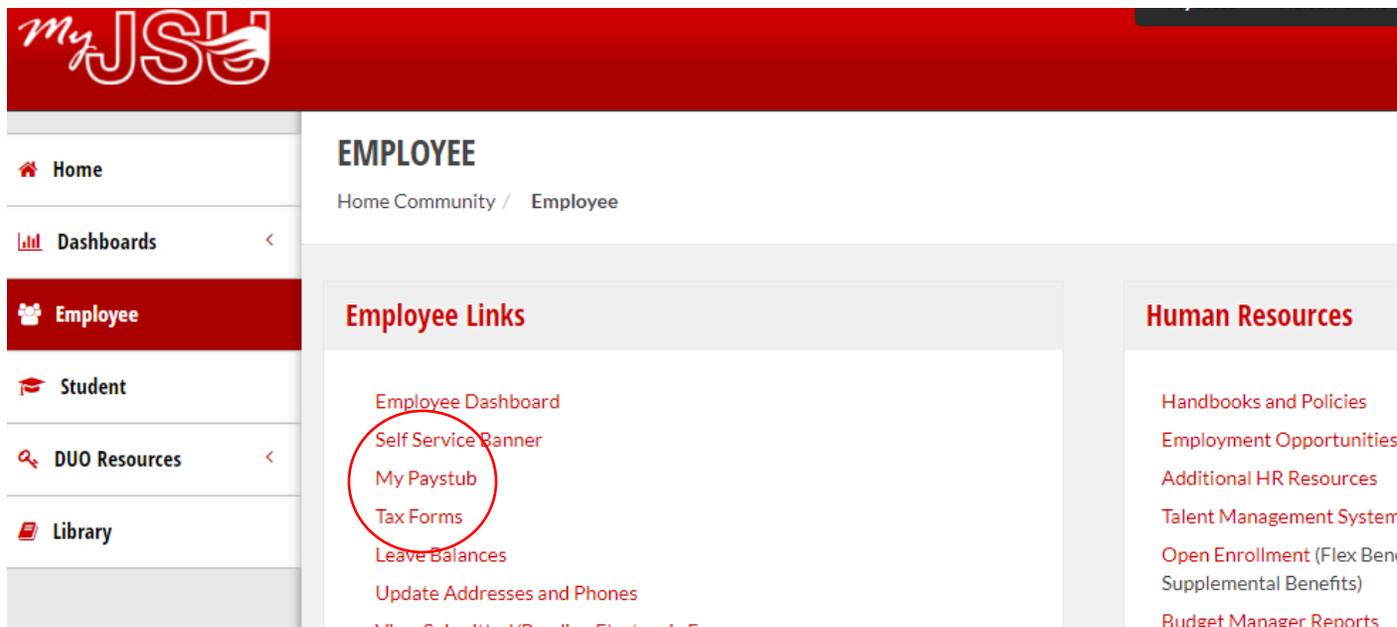
- Vaccination Incentive Form
- 21-22 Cocky CARES Emergency Grant Acceptance
- Administrative Banner 9
- Self Service Banner

Announcements

Subject

> Recycli

Access Paystub on Employee Links:



The screenshot shows the MyJSU Employee page. The top navigation bar is red with the MyJSU logo on the left and "My Sites" on the right. A left-hand navigation menu is visible, with the "Employee" link highlighted in red. The main content area is titled "EMPLOYEE" and includes an "Employee Links" section with items like "Employee Dashboard", "Self Service Banner", and "My Paystub" (circled in red). There is also a "Human Resources" section with various links.

myJSU My Sites

EMPLOYEE
Home Community / Employee

- Home
- Dashboards
- Employee**
- Student
- DUO Resources
- Library

Employee Links

- Employee Dashboard
- Self Service Banner
- My Paystub**
- Tax Forms
- Leave Balances
- Update Addresses and Phones
- View Submitted/Deadline Electronic Forms

Human Resources

- Handbooks and Policies
- Employment Opportunities
- Additional HR Resources
- Talent Management System
- Open Enrollment (Flex Bene Supplemental Benefits)
- Budget Manager Reports

Pick Year and hit Display:

myJSU

Personal Information Student Financial Aid **Employee** Finance Proxy Access Banner 9 Employee SSB Banner 9 Fir

Search Go

Pay Stub

Choose a year and then select Display.

Pay Stub Year: 2021

Display

Earning

Pick Pay Period:

Pay Stubs

Select the Pay Stub Date to access additional information.

Pay Stubs for 2021

Pay Stub Date Pay Period Begin Date Pay Period End

Sep 01, 2021	Aug 01, 2021	Aug 31, 2021
Aug 02, 2021	Jul 01, 2021	Jul 31, 2021
Jul 01, 2021	Jun 01, 2021	Jun 30, 2021
Jun 01, 2021	May 01, 2021	May 31, 2021
May 03, 2021	Apr 01, 2021	Apr 30, 2021
Apr 01, 2021	Mar 01, 2021	Mar 31, 2021
Mar 01, 2021	Feb 01, 2021	Feb 28, 2021
Feb 01, 2021	Jan 01, 2021	Jan 31, 2021
Jan 04, 2021	Dec 01, 2020	Dec 31, 2020

Once you access your pay stub from any pay period you can print using the Printer Friendly button at the bottom of the screen:

Filing Status

Federal Tax

Filing Status	Number of Allowances	Nonresident Alien?
Married Filing Jointly	1	No

Alabama State Tax

File Sta #	Emp	Additional withholdings
M	2	\$0.00

Printer Friendly

Once you access your Pay Stub, you will see the Payment Summary which will provide you the Gross pay, total deductions and net amount for the current pay period and year to date:

Payment Summary

Type
Gross Amount:
Total Personal Deductions:
Net Amount:

The next section will provide your earning detail for the pay period and YTD (will include all earnings including, but not limited to):

Earnings

Job	Earnings
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- Annual leave, Holiday, and Sick leave pay
- Regular earnings
- Overload and Supplemental pay

The next section will provide detail of deduction relating to Benefits, Deductions, and Taxes including, but not limited to:

Benefits, Deductions and Taxes

Benefits and Deductions	Employee	Employee YTD	Employer	Employer YTD
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- **Deduction before Federal Tax such as:**
 - Vision plan
 - PEEHIP coverage such as Cancer, Dental, Medical
 - Retirement System of AL
 - TIAA Supplemental Retirement
 - TIAA-CREFF
- **Taxes (such as Alabama State Tax, Federal Tax, FICA – Medicare, FICA – Social Security)**
- **Deductions after Federal Tax such as:**
 - Dependent Life Insurance
 - Extended Life Insurance (2X, 3X, etc.)
 - Parking Decal

The Pay Stub will also list information from your W-4 and State of Alabama A-4.

Additionally, all employees are emailed a copy of their pay stub after each pay period.

If you have questions, you may consult the following:

- Payroll Department: payroll@jsu.edu
- HR Department: hrconfidential@jsu.edu